

Eugene Jr. Generals
Lane Amateur Hockey Association
P.O. Box 50211, Eugene, Oregon 97405
www.laha.org Tel: 541-937-5260

April Minutes
Board of Directors Annual Meeting
Tuesday, April 5th 2022, 6:30 p.m.
Zoom Call
Phone: (669) 900-6833
Zoom Meeting ID: 541 321 3651
Online: <https://us02web.zoom.us/j/5413213651>

1. PRESENT: Carrie Stewart, Dan Trent, Joel Dunham, Joy Pendowski, Sarah Chambers, Chris Luh, Jessica Bott
ABSENT: Flint Doungchak, Daniel Gomez, Mara McManus, Bryan Sandling, Jodi Taylor
GUESTS: None
2. CALL TO ORDER: 6:31pm
3. MEETING MINUTES: Approval of March minutes ----- Motion to approve March minutes made by Carrie, seconded by Dan. March Minutes are approved.
4. SEATING OF NEW BOARD:
 - a. Elected board members are to be seated into their positions: motion was made by Joel to seat the board as noted below. Seconded by Carrie. Seats are approved.
 - i. President - Carrie Stewart
 - ii. Vice President - Dan Trent
 - iii. Secretary - Joel Dunham
 - iv. Treasurer - Vacant
 - v. Registrar - Chris Luh
 - vi. Past President (non voting) - Joy Pendowski
 - b. Any open vacancies are to be filled by appointment from the board. Motion to appoint Jessica Bott to Treasurer made by Joel, seconded by Dan. Treasurer seat is approved.
 - i. Treasurer - Jessica Bott
5. REPORTS:
 - a. President: (Carrie)
 - i. LAHA - nothing to report
 - ii. OSHA - April 23rd deadline for renewal to OSHA. President typically attends OSHA meetings to vote on behalf of LAHA. Does not have to be president, could appoint someone else.

- iii. OHOA - nothing to report.
- b. Treasurer: (Jessica) - Joy reporting for this month. Multiple reports emailed to board members earlier today including profit/loss and budget vs actuals.
 - i. Financials - Ice bills have been paid. Tournament and Jamboree fees have been paid. Once books are balanced, it appears we're on the positive side about \$30,000. This is important so we can build up our reserves to be able to operate in the case of a down year(s).
- c. Registrar: (Chris) - Carrie to report for this month. We have 4 payment plans that we are waiting on balances from. Outstanding balances will need to be paid in order to get their team pictures. They also need to be paid in order to participate in The Rink Exchange's Root Beer League.
- d. Committees:
 - i. Coaches Committee/CIC Report: (Daniel/Flint) - no report.
 - ii. Discipline: (Dan Trent) - Follow up with a coach/player situation. Will be discussed in the executive session.
 - iii. Safe Sport: (Carrie Stewart) - Needs to be renewed annually. You should get your new USA Hockey # first, then renew SafeSport so it all links together. Carrie will send out an email to coaches to remind them.
 - iv. Tournaments: (Mara McManus) - Tournament funds deposit made today.
 - v. Fundraising: (Vacant) - Squad Locker \$48.72 check was requested. Amazon Smile does automatic deposits.
 - vi. Social Media: (Jodi Taylor) - Next season we could connect Jodi with team managers to help her with representing all age groups.
 - vii. Try Hockey For Free (Bryan Sandling) - no report.
- e. Team Reports: no reports. Season has ended.
 - i. 6U: -
 - ii. 8U: -
 - iii. 10U: -
 - iv. 12U: -
 - v. 14U: -
 - vi. 18U: -
 - vii. Special Hockey: -

6. OLD BUSINESS:

- a. LAHA Office Clean-Up/Repairs (Joy) - no report.
- b. LAHA Team Lockers (Joy) - email reminder to coaches about returning team equipment. Set a date/time for things to be returned.
- c. 18U Refund Request (Joy) - Refunds have been processed for 18U Gold. All refunds were issued to families except one family who owed. That refund was put against what they owed.
- d. Uniform Reorders (Joy) - What inventory do we have on hand? What needs to be replaced? Two colors at 8U and 6U? Connect Carrie with the vendor so we can get the ball rolling.

7. NEW BUSINESS (3-minute time limit per item):

- a. TeamSnap / Website (Joy) - recommendation to have TeamSnap host our website. Will help with the registration process as it connects with TeamSnap, which we already use for registration and communication. Set to renew TeamSnap April 17th. We would want to make this decision before then. Motion to approve merging our website with TeamSnap made by Dan, seconded by Joel. Motion approved.
- b. Board Meeting Place/Venue (Joy) - Motion to have LAHA purchase Executive Zoom account for board meetings made by Joel, seconded by Jessica. Motion approved.
Motion made by Chris to reimburse Joy for paying for the executive Zoom account used to host board meetings since April, 2020. Seconded by Joel. Motion approved.
- c. Registration Process/Documents/Payment (Joy/Carrie) - rethinking registration process for players. Can we make it easier? Carrie suggests all registration forms completed in paper form. Instead of 3 options, we should pick just 1 option to streamline the process. Checks were difficult for payments. Do we still offer checks? Should they have to be mailed?
- d. Transition of Duties (Joy) - Joy to stay on in Past President role, transition email addresses related to the president to Carrie. Joy to set up a LAHA email for Jessica and Chris. We need to have both the president and the treasurer on bank accounts. Been using Google docs and sheets for planning and agendas. Joel to continue maintaining Google. Microsoft available to us as members of OSHA. We don't use personal email addresses for LAHA business as part of record retention. Head shot photos for the website can be sent to Joy. Office key and post office key will be handed over to Carrie. All accounts and logins handed over to Carrie. Files as well.
- e. Ice Contract (Sarah) - typically we get MOU at the end of the season. In May/June we book out ice with Toshia. Sarah has some suggestions for game ice. Will touch base with Carrie and Joy.

Meeting Adjourned: 8:11pm

Executive Session: 8:12pm

Next OSHA Meeting:
April 23rd in Portland

Next LAHA Meeting:
Tuesday, May 3rd

Lane Amateur Hockey Association

Balance Sheet As of March 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Primary LAHA Checking	236,611.85
Savings	10,131.29
Total Bank Accounts	\$246,743.14
Total Current Assets	\$246,743.14
TOTAL ASSETS	\$246,743.14
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	600.00
Total Accounts Payable	\$600.00
Other Current Liabilities	
Scholarship Fund	100.00
Total Other Current Liabilities	\$100.00
Total Current Liabilities	\$700.00
Total Liabilities	\$700.00
Equity	
Unrestricted Net Assets	125,286.54
Net Income	120,756.60
Total Equity	\$246,043.14
TOTAL LIABILITIES AND EQUITY	\$246,743.14

Lane Amateur Hockey Association

Profit and Loss

June 2021 - March 2022

	TOTAL
Income	
Donation Income	
Scholarship Donations	100.00
Total Donation Income	100.00
Fundraising Income	
Amazon Smile Income	30.08
Total Fundraising Income	30.08
Home Tournaments	
Raffle Ticket Sales	900.69
Team Registration Fees	26,505.40
Vendor Sales Commissions	264.50
Total Home Tournaments	27,670.59
Interest Income	9.35
Miscellaneous Income	20.00
Registration Fees	3,459.11
1. 6U	4,073.50
2. 8U	18,105.73
3. 10U	33,434.53
4. 12U	29,327.62
5. 14U	17,849.87
6. 18U	51,047.02
6. Special Hockey	260.00
Registration Late Fees	900.00
Total Registration Fees	158,457.38
Sales of Product Income	315.00
Skills Clinic Income	1,020.00
Skills Clinic Registrations	840.00
Total Skills Clinic Income	1,860.00
Total Income	\$188,462.40
GROSS PROFIT	\$188,462.40
Expenses	
Coach/Volunteer Expenses	378.41
Background Checks	30.00
Total Coach/Volunteer Expenses	408.41
Discounts/Refunds Given	7,259.68
Equipment	
Coach/Team Equipment	505.15
Dryland Equipment	274.18
Total Equipment	779.33

Lane Amateur Hockey Association

Profit and Loss

June 2021 - March 2022

	TOTAL
Home Tournament Expenses	
Tournament Awards	887.57
Tournament Misc. Expense	167.98
Tournament Officials	2,950.00
Tournament Printing	394.56
Tournament Sanction Fees	550.00
Tournament Team Proceeds	73.28
Tournament Team Swag & Snacks	1,660.82
Total Home Tournament Expenses	6,684.21
Ice Rental	1,824.37
Regular Season Practices	30,112.50
Total Ice Rental	31,936.87
Miscellaneous Expense	558.99
Officiating	
Game Officiating	5,368.00
Total Officiating	5,368.00
Operating Expenses	
Bank Charges	58.23
Food/Meals	94.52
Office Supplies	63.89
PO Box Rental	173.00
Taxes & Accounting	860.00
Total Operating Expenses	1,249.64
Scholarship Awards	360.36
Skills Clinics Expenses	
Skills Clinic Ice Rental	365.00
Total Skills Clinics Expenses	365.00
Tournament Fund	
Team Tournament Entry Fees	11,691.87
Total Tournament Fund	11,691.87
Travel Expenses	
Lodging	839.04
Mileage	204.40
Total Travel Expenses	1,043.44
Total Expenses	\$67,705.80
NET OPERATING INCOME	\$120,756.60
NET INCOME	\$120,756.60