

**Eugene Jr. Generals**  
Lane Amateur Hockey Association  
P.O. Box 50211, Eugene, Oregon 97405  
[www.laha.org](http://www.laha.org) Tel: 541-937-5260

**May MINUTES**  
**Board of Directors Meeting**  
**Tuesday, May 5th, 2020, 6:30 p.m.**  
Zoom Call  
Phone: (669) 900-6833  
Zoom Meeting ID: 320 011 2769  
Online: <https://zoom.us/j/3200112769>

1. PRESENT: Joel Dunham, Dan Trent, Joy Pendowski, Lanae Falls, Sarah Chambers, Carrie Stewart, Jenn Nyberg
2. ABSENT: Daniel Gomez, Flint Doungchak, Kara Minchin  
GUESTS:
2. CALL TO ORDER: 6:35pm
3. MEETING MINUTES: Approval of April minutes ----- Motion to approve by Carrie, seconded by Dan. Minutes for April are approved.
4. REPORTS:
  - a. President: (Joy)
    - i. LAHA - Following up on the LAHA Survey - would like to email families a combination of the quantitative feedback as well as summaries of the qualitative feedback with responses, i.e., what we did well, what we could improve on, what we're not going to change because XYZ does not reflect our values. Would like to get that out this week if possible. Following up on the 14U/18U team refunds. Out of 38 players, there were 10 with refunds, 5 with credits for next season, and 23 with donations to the scholarship fund. Have those checks been mailed? Registration system has been switched. We are now signed up with TeamSnap. Had a training call with Carrie earlier this week. So far setup is going well. Canceled account with Stack Sports. Researched USA Hockey option per Flint's suggestion at the last meeting. Their system is not quite what we need - event focused vs. member management and season management focused. Today a document was sent out to associations about reopening for the upcoming season. Will need to review this with the rink so we have a Plan A, Plan B, etc. for our season. It outlines protocols and things to think about for communications and policies. USA Hockey is working on an updated version of Club Excellence which should hopefully be a good tool for us as a board - it will have best practices and resources to help us as a board and in our individual roles.

- ii. OSHA - OSHA meeting was a conference call on April 18th. New CEP curriculum will be coming for the 2020-2021 season. Background checks, safesport and modules are due before season starts. Christy Picard Dimmig from Bend is the new state GDC. She will be reaching out to coaches and goalies to help get resources out throughout the state. Oregon had an average # of cases this year. All but one went back to the locker room. Locker room monitoring is super important. Training, it is now an annual requirement. Refresher takes about 25 minutes. Refer people to the OSHA website. Complaints should be vetted through the association presidents first. Field this with your SS coordinator for advice and if things need to be handled, for cases outside of abuse. Scheduling is planned for later this season but one thing that was discussed is moving the jamborees toward the end of the season. All associations shut down early. Everyone is in the same boat of trying to figure out the upcoming season. Most are optimistic about registration numbers. New association with OSHA - Pacific Edge Hockey Academy. 12/14/16U AA teams out of Sherwood. They want to schedule games with associations.
  - iii. OHOA - We've connected with the OHOA treasurer and he will be sending us a check for the overpayment on our account.
- b. Treasurer: (Jenn) Nothing to report. Talk about an internal audit in the future.
- c. Registrar: (Carrie) TeamSnap seems to be user friendly. Carrie and Joy set up divisions (ages 8u, 10u, 12u etc) and sub-divisions (8u gold, 8u blue etc). Also set up divisions for board members, coaches, and managers.
- d. Committees:
  - i. Coaches Committee/CIC Report: (Daniel/Flint) Coaches evaluations held this past week. Meetings seem to go really well. Goal was to reflect and give coaches ideas for next year. Support with player discipline was a common theme from coaches. Talked about how coaches will implement the values we have set forth for our Jr. Generals. Those values include being good sportsmen, great passers, competitive/relentless, grit, and goalies who can recover well. 14 coaching apps have been received. 12 are on-ice, 2 off-ice which are Joy & Lanae. We need more on-ice coaches for next season.
  - ii. Discipline Committee: (Jenn/Dan) Resolved everything from this past season. Dan will start with a clean slate for next season. Jenn to transfer the discipline folder at a later date.
  - iii. SafeSport: (Kara) Kara will continue to stay on as our SafeSport coordinator for next season.
  - iv. Ice Cup: (Mara/April/Joy) Joy will stay on as Tournament director. April is going to step down as co-chair. Do we continue to do 3 age groups in one weekend? Looking at doing another Ice Cup in December. Idea: possibly have 14s & 18s in December and 10s & 12s in February. The board discussed the pros and cons of keeping or splitting the age groups apart.

The consensus was to have 14/18U in early December and keep 10/12U in February but Sat-Mon. Joy to move forward with putting together details on December Ice Cup for 14s and 18s. Joy will follow up with Mara to see if she would still like to be the committee chair.

- v. Marketing/Website Committee: (Joy) Joy updated website. New sections added. Some content still to be built out but otherwise looking good.
  - vi. Fundraising: (Joy) Squadlocker changed how they distribute funds to be more efficient. Started a new FlipGive campaign that is currently active. FlipGive check received. Seeking sponsorships from local businesses. Researching different grant opportunities.
  - vii. Communications: (Lanae) Keeping Instagram and Facebook active during the offseason. Daily workouts offered throughout the week. Newsletter to go out soon.
- e. Team Reports: No team reports.

5. OLD BUSINESS:

- a. Spring Hockey Planning: (Jenn) Hold on this until we know more about the upcoming season.
- b. Updating Bylaws and Board Size: (Joy) Follow-up to schedule a work session to create position descriptions. Revisit in June.
- c. Volunteer Accountability Proposal: (Carol/Joy) Revisit in June.
- d. Ice Contract: (Joy) Will be keeping in contact with the rink so we can move forward on this as soon as we're able.
- e. Uniforms: (Joy) Reviewed quotes from multiple vendors as well as jersey design. Jenn motioned that LAHA move forward with the purchase of dye sublimated jerseys from Men's League Sweaters for two seasons worth of players pending the cost of customization from the rink for numbers and that the samples look good. Dan seconded the motion. All voted in favor. Motion passed. LAHA players will be required to wear LAHA jerseys for practice. Last year's jerseys can serve this purpose. We will ask the store to carry white and navy practice jerseys for players to purchase. We will continue to use the rink for jersey customizations (logos on practice jerseys and numbers for game jerseys).
- f. Try Hockey for Free: (Joy) Revisit in June.
- g. Guidebook updates: (Joy) Review suggested areas for updates. Set deadline for final review of the document to be Wednesday, May 20th.
- h. Budget Planning: (Joy) Scheduled date to review different scenarios and set budget for 2020-2021 season. Meeting to be on Saturday, May 16th @ 10:00am.

6. NEW BUSINESS (3-minute time limit per item):

- a. Codes of Conduct: (Joy) Dan will go through and make recommendations to present to the board for discussion and to be adopted. Will use USA Hockey and any other relevant organizations for basis of determining what these should be.

- b. Discipline Ladder: (Joy) Go through and review to make sure this accurately reflects the needs of our association and supports our coaches, parents, players, etc.

Meeting Adjourned: 8:53pm

Executive Session: No executive session.

Next OSHA Meeting:

July 11th in Portland/Conference Call

Next LAHA Meeting:

June 2nd at 6:30 p.m. via Zoom

# Lane Amateur Hockey Association

## BUDGET VS. ACTUALS: FY 2020 LAHA BUDGET JP - FY20 P&L

June 2019 - April 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
Donation Income		458.37	-458.37	
General Donations	16.64		16.64	
Scholarship Donations	1,012.48		1,012.48	
Special Hockey Donations	1,305.87		1,305.87	
<b>Total Donation Income</b>	<b>2,334.99</b>	<b>458.37</b>	<b>1,876.62</b>	<b>509.41 %</b>
Fundraising Income		916.63	-916.63	
Amazon Smile Income	34.94		34.94	
Flip Give Income	150.69		150.69	
LifeTouch Income	185.70		185.70	
Other Fundraising Income	145.88		145.88	
SquadLocker Income	720.71		720.71	
<b>Total Fundraising Income</b>	<b>1,237.92</b>	<b>916.63</b>	<b>321.29</b>	<b>135.05 %</b>
Grant Income		916.63	-916.63	
<b>Ice Cup Tournament</b>				
Hotel Commissions	730.00	458.37	271.63	159.26 %
Program Ad/Player Note Sales	1,140.00	595.87	544.13	191.32 %
Raffle Ticket Sales	2,907.75	1,833.37	1,074.38	158.60 %
Sponsorships	1,000.00	91.63	908.37	1,091.35 %
Team Registration Fees	27,600.93	25,666.63	1,934.30	107.54 %
Vendor Sales Commissions	1,420.40	916.63	503.77	154.96 %
<b>Total Ice Cup Tournament</b>	<b>34,799.08</b>	<b>29,562.50</b>	<b>5,236.58</b>	<b>117.71 %</b>
Interest Income	71.53		71.53	
<b>Other Ice Use Income</b>				
Other Ice Use	1,235.00		1,235.00	
<b>Total Other Ice Use Income</b>	<b>1,235.00</b>		<b>1,235.00</b>	
<b>Registration Fees</b>				
1. 8U	14,689.65	13,750.00	939.65	106.83 %
2. 10U	24,957.54	19,891.63	5,065.91	125.47 %
3. 12U	34,643.55	24,493.37	10,150.18	141.44 %
4. 14U	44,408.43	37,913.37	6,495.06	117.13 %
5. 18U	30,522.50	21,175.00	9,347.50	144.14 %
6. 18U T2	66,779.19	45,375.00	21,404.19	147.17 %
Registration Late Fees	493.29		493.29	
Registration Service Fees	915.00		915.00	
<b>Total Registration Fees</b>	<b>217,409.15</b>	<b>162,598.37</b>	<b>54,810.78</b>	<b>133.71 %</b>
<b>Skills Clinic Income</b>				
Skills Clinic Registrations	5,803.26		5,803.26	
<b>Total Skills Clinic Income</b>	<b>5,803.26</b>		<b>5,803.26</b>	
<b>Tryout Income</b>				
18U T2 Tryout Registrations	1,170.00	893.75	276.25	130.91 %

# Lane Amateur Hockey Association

## BUDGET VS. ACTUALS: FY 2020 LAHA BUDGET JP - FY20 P&L

June 2019 - April 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Tryout Income</b>	<b>1,170.00</b>	<b>893.75</b>	<b>276.25</b>	<b>130.91 %</b>
<b>Total Income</b>	<b>\$264,060.93</b>	<b>\$195,346.25</b>	<b>\$68,714.68</b>	<b>135.18 %</b>
GROSS PROFIT	<b>\$264,060.93</b>	<b>\$195,346.25</b>	<b>\$68,714.68</b>	<b>135.18 %</b>
Expenses				
Advertising/Promotional	2,679.26	4,583.37	-1,904.11	58.46 %
Coach/Volunteer Expenses				
Background Checks		916.63	-916.63	
Coach Training	2,359.20	1,833.37	525.83	128.68 %
Coach Uniforms		4,583.37	-4,583.37	
<b>Total Coach/Volunteer Expenses</b>	<b>2,359.20</b>	<b>7,333.37</b>	<b>-4,974.17</b>	<b>32.17 %</b>
Credit Card Expenses				
Processing Fees	9,114.44	6,875.00	2,239.44	132.57 %
<b>Total Credit Card Expenses</b>	<b>9,114.44</b>	<b>6,875.00</b>	<b>2,239.44</b>	<b>132.57 %</b>
Discounts/Refunds Given	2,734.50		2,734.50	
Equipment				
Coach/Team Equipment	3,610.63	1,604.13	2,006.50	225.08 %
Dryland Equipment	1,184.75	1,604.13	-419.38	73.86 %
<b>Total Equipment</b>	<b>4,795.38</b>	<b>3,208.26</b>	<b>1,587.12</b>	<b>149.47 %</b>
Ice Cup Tournament Expenses				
Tournament Awards	1,522.59	1,375.00	147.59	110.73 %
Tournament Ice Rental	14,190.00	13,062.50	1,127.50	108.63 %
Tournament Misc. Expense	471.96	458.37	13.59	102.96 %
Tournament Officials	3,150.00	3,666.63	-516.63	85.91 %
Tournament Printing	1,232.22	916.63	315.59	134.43 %
Tournament Sanction Fees	225.00	68.75	156.25	327.27 %
Tournament Team Proceeds	1,014.80	2,062.50	-1,047.70	49.20 %
Tournament Team Swag & Snacks	2,905.38	2,291.63	613.75	126.78 %
<b>Total Ice Cup Tournament Expenses</b>	<b>24,711.95</b>	<b>23,902.01</b>	<b>809.94</b>	<b>103.39 %</b>
Ice Rental				
Coaches Training	660.00		660.00	
Donated Ice	1,320.00	1,210.00	110.00	109.09 %
Girls Clinics	660.00	907.50	-247.50	72.73 %
Goalie Practices	1,760.00	1,748.45	11.55	100.66 %
Regular Season Games	25,905.00	33,728.75	-7,823.75	76.80 %
Regular Season Practices	56,705.00	53,575.83	3,129.17	105.84 %
Special Hockey Practices	1,760.00	1,697.08	62.92	103.71 %
<b>Total Ice Rental</b>	<b>88,770.00</b>	<b>92,867.61</b>	<b>-4,097.61</b>	<b>95.59 %</b>
Miscellaneous Expense	1,272.72	458.37	814.35	277.66 %
Officiating				
Game Officiating	7,920.00	7,058.37	861.63	112.21 %
Officiating Surcharges	200.00		200.00	

# Lane Amateur Hockey Association

## BUDGET VS. ACTUALS: FY 2020 LAHA BUDGET JP - FY20 P&L

June 2019 - April 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Officiating</b>	<b>8,120.00</b>	<b>7,058.37</b>	<b>1,061.63</b>	<b>115.04 %</b>
Operating Expenses	248.29		248.29	
Food/Meals	252.90		252.90	
League Connect	415.00	687.50	-272.50	60.36 %
Office Supplies	98.28	91.63	6.65	107.26 %
PO Box Rental	92.00	91.63	0.37	100.40 %
Postage		22.88	-22.88	
Taxes & Accounting	964.00	916.63	47.37	105.17 %
Team Snap	490.47	366.63	123.84	133.78 %
<b>Total Operating Expenses</b>	<b>2,560.94</b>	<b>2,176.90</b>	<b>384.04</b>	<b>117.64 %</b>
Scholarship Awards	3,020.00	2,291.63	728.37	131.78 %
Skills Clinics Expenses				
Skills Clinic Food/Meals	818.72		818.72	
Skills Clinic Ice Rental	2,475.00	2,268.75	206.25	109.09 %
Skills Clinic Misc. Expense	399.40		399.40	
<b>Total Skills Clinics Expenses</b>	<b>3,693.12</b>	<b>2,268.75</b>	<b>1,424.37</b>	<b>162.78 %</b>
Tournament Fund				
State Tournament Entry Fees	1,500.00	1,375.00	125.00	109.09 %
Team Tournament Entry Fees	21,650.74	28,829.13	-7,178.39	75.10 %
<b>Total Tournament Fund</b>	<b>23,150.74</b>	<b>30,204.13</b>	<b>-7,053.39</b>	<b>76.65 %</b>
Travel Expenses	28,500.00	2,291.63	26,208.37	1,243.66 %
Lodging	116.62		116.62	
Mileage	208.80		208.80	
<b>Total Travel Expenses</b>	<b>28,825.42</b>	<b>2,291.63</b>	<b>26,533.79</b>	<b>1,257.86 %</b>
Try Hockey for Free		229.13	-229.13	
THFF Promotions	261.16		261.16	
<b>Total Try Hockey for Free</b>	<b>261.16</b>	<b>229.13</b>	<b>32.03</b>	<b>113.98 %</b>
Tryout Expenses				
Tryout Food/Meals	435.02		435.02	
Tryout Ice Rental	660.00	907.50	-247.50	72.73 %
<b>Total Tryout Expenses</b>	<b>1,095.02</b>	<b>907.50</b>	<b>187.52</b>	<b>120.66 %</b>
Uniforms		7,012.50	-7,012.50	
<b>Total Expenses</b>	<b>\$207,163.85</b>	<b>\$193,668.53</b>	<b>\$13,495.32</b>	<b>106.97 %</b>
NET OPERATING INCOME	<b>\$56,897.08</b>	<b>\$1,677.72</b>	<b>\$55,219.36</b>	<b>3,391.33 %</b>
Other Expenses				
FY 2018-19 Expense	12,480.00		12,480.00	
Reconciliation Discrepancies-1	-1,177.90		-1,177.90	
<b>Total Other Expenses</b>	<b>\$11,302.10</b>	<b>\$0.00</b>	<b>\$11,302.10</b>	<b>0.00%</b>
NET OTHER INCOME	<b>\$ -11,302.10</b>	<b>\$0.00</b>	<b>\$ -11,302.10</b>	<b>0.00%</b>
NET INCOME	<b>\$45,594.98</b>	<b>\$1,677.72</b>	<b>\$43,917.26</b>	<b>2,717.68 %</b>

# Lane Amateur Hockey Association

BUDGET VS. ACTUALS: FY 2020 LAHA BUDGET JP - FY20 P&L

June 2019 - April 2020



# Lane Amateur Hockey Association

## BALANCE SHEET

As of April 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Primary LAHA Checking	131,708.41
Savings	0.00
<b>Total Bank Accounts</b>	<b>\$131,708.41</b>
Accounts Receivable	
Accounts Receivable	685.00
2008 thru 2011 Seasons	0.00
<b>Total Accounts Receivable</b>	<b>685.00</b>
<b>Total Accounts Receivable</b>	<b>\$685.00</b>
Other Current Assets	
Ice Fee Credit	0.00
Rink Exchange Store Credit	0.00
Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$132,393.41</b>
<b>TOTAL ASSETS</b>	<b>\$132,393.41</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	600.00
<b>Total Accounts Payable</b>	<b>\$600.00</b>
Credit Cards	
US Bank Debit Card	0.00
<b>Total Credit Cards</b>	<b>\$0.00</b>
Other Current Liabilities	
Designated Donations	0.00
Other Current Liabilities	0.00
Scholarship Fund	0.00
<b>Total Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$600.00</b>
<b>Total Liabilities</b>	<b>\$600.00</b>
Equity	
Unrestricted Net Assets	86,198.43
Net Income	45,594.98
<b>Total Equity</b>	<b>\$131,793.41</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$132,393.41</b>

# Lane Amateur Hockey Association

## PROFIT AND LOSS

June 2019 - April 2020

	TOTAL
Income	
Donation Income	
General Donations	16.64
Scholarship Donations	1,012.48
Special Hockey Donations	1,305.87
<b>Total Donation Income</b>	<b>2,334.99</b>
Fundraising Income	
Amazon Smile Income	34.94
Flip Give Income	150.69
LifeTouch Income	185.70
Other Fundraising Income	145.88
SquadLocker Income	720.71
<b>Total Fundraising Income</b>	<b>1,237.92</b>
Ice Cup Tournament	
Hotel Commissions	730.00
Program Ad/Player Note Sales	1,140.00
Raffle Ticket Sales	2,907.75
Sponsorships	1,000.00
Team Registration Fees	27,600.93
Vendor Sales Commissions	1,420.40
<b>Total Ice Cup Tournament</b>	<b>34,799.08</b>
Interest Income	71.53
Other Ice Use Income	
Other Ice Use	1,235.00
<b>Total Other Ice Use Income</b>	<b>1,235.00</b>
Registration Fees	
1. 8U	14,689.65
2. 10U	24,957.54
3. 12U	34,643.55
4. 14U	44,408.43
5. 18U	30,522.50
6. 18U T2	66,779.19
Registration Late Fees	493.29
Registration Service Fees	915.00
<b>Total Registration Fees</b>	<b>217,409.15</b>
Skills Clinic Income	
Skills Clinic Registrations	5,803.26
<b>Total Skills Clinic Income</b>	<b>5,803.26</b>

# Lane Amateur Hockey Association

## PROFIT AND LOSS

June 2019 - April 2020

	TOTAL
Tryout Income	
18U T2 Tryout Registrations	1,170.00
<b>Total Tryout Income</b>	<b>1,170.00</b>
<b>Total Income</b>	<b>\$264,060.93</b>
GROSS PROFIT	<b>\$264,060.93</b>
Expenses	
Advertising/Promotional	2,679.26
Coach/Volunteer Expenses	
Coach Training	2,359.20
<b>Total Coach/Volunteer Expenses</b>	<b>2,359.20</b>
Credit Card Expenses	
Processing Fees	9,114.44
<b>Total Credit Card Expenses</b>	<b>9,114.44</b>
Discounts/Refunds Given	2,734.50
Equipment	
Coach/Team Equipment	3,610.63
Dryland Equipment	1,184.75
<b>Total Equipment</b>	<b>4,795.38</b>
Ice Cup Tournament Expenses	
Tournament Awards	1,522.59
Tournament Ice Rental	14,190.00
Tournament Misc. Expense	471.96
Tournament Officials	3,150.00
Tournament Printing	1,232.22
Tournament Sanction Fees	225.00
Tournament Team Proceeds	1,014.80
Tournament Team Swag & Snacks	2,905.38
<b>Total Ice Cup Tournament Expenses</b>	<b>24,711.95</b>
Ice Rental	
Coaches Training	660.00
Donated Ice	1,320.00
Girls Clinics	660.00
Goalie Practices	1,760.00
Regular Season Games	25,905.00
Regular Season Practices	56,705.00
Special Hockey Practices	1,760.00
<b>Total Ice Rental</b>	<b>88,770.00</b>
Miscellaneous Expense	1,272.72

# Lane Amateur Hockey Association

## PROFIT AND LOSS

June 2019 - April 2020

	TOTAL
Officiating	
Game Officiating	7,920.00
Officiating Surcharges	200.00
<b>Total Officiating</b>	<b>8,120.00</b>
Operating Expenses	248.29
Food/Meals	252.90
League Connect	415.00
Office Supplies	98.28
PO Box Rental	92.00
Taxes & Accounting	964.00
Team Snap	490.47
<b>Total Operating Expenses</b>	<b>2,560.94</b>
Scholarship Awards	3,020.00
Skills Clinics Expenses	
Skills Clinic Food/Meals	818.72
Skills Clinic Ice Rental	2,475.00
Skills Clinic Misc. Expense	399.40
<b>Total Skills Clinics Expenses</b>	<b>3,693.12</b>
Tournament Fund	
State Tournament Entry Fees	1,500.00
Team Tournament Entry Fees	21,650.74
<b>Total Tournament Fund</b>	<b>23,150.74</b>
Travel Expenses	28,500.00
Lodging	116.62
Mileage	208.80
<b>Total Travel Expenses</b>	<b>28,825.42</b>
Try Hockey for Free	
THFF Promotions	261.16
<b>Total Try Hockey for Free</b>	<b>261.16</b>
Tryout Expenses	
Tryout Food/Meals	435.02
Tryout Ice Rental	660.00
<b>Total Tryout Expenses</b>	<b>1,095.02</b>
<b>Total Expenses</b>	<b>\$207,163.85</b>
NET OPERATING INCOME	<b>\$56,897.08</b>
Other Expenses	
FY 2018-19 Expense	12,480.00

# Lane Amateur Hockey Association

## PROFIT AND LOSS

June 2019 - April 2020

	TOTAL
Reconciliation Discrepancies-1	-1,177.90
<b>Total Other Expenses</b>	<b>\$11,302.10</b>
NET OTHER INCOME	<b>\$ -11,302.10</b>
NET INCOME	<b>\$45,594.98</b>