



Lane Amateur Hockey Association
P.O. Box 50211, Eugene, Oregon 97405
www.laha.org Tel: 541.359.1197

LAHA Board of Directors Meeting

January Meeting Minutes

Wednesday January 7th, 2015

I. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:10 PM** on **Wednesday January 7th, 2015** – at **Rink Exchange – Lane County Fair Grounds**.

Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Diane DeZee, Gina Wadsworth (PW Mgr), Brad Tye, Jenn Nyberg and Toshia Holden

II. Approval of December's Minutes from last meeting

Approval of December's Regular Minutes with the revision which Brad will email the Board

Motion to approve – Kara; second by Jenn – All in Favour

III. Open issues - Reports

a) Treasurer

- i. Accounting Report – reimbursement money for coaches will be given out by Diane in the next few weeks → Jenn to provide the names to Diane.
- ii. transfer \$192 from Designated fund to Scholarship fund
- iii. Conflict of Interest document to be incorporated into 2015/16 hockey season for coaches, players and BODs
- iv. Memorial fund to be set up by Diane
- v. Certificate was signed by BODs for Hunter Barclay for next year's registration

b) Registrar

Registration Update –

- i. Jenn working with Squirt and Mite teams for birth certificates, need only a few more players

- ii. 31 Intro players signed up, some IMRs have not been done; parents have been contacted to get the IMRs to Jenn ASAP
- iii. two coaches do not have Mite modules completed; they need to USA Hockey to complete the modules
- iv. changes to rosters – “no supplemental rosters”

c) Committees

a. Coaches Committee

- i. Coach Appreciation – Coach Appreciation Night on Feb. 9th, thank you cards done by Kara; Diane to organize and purchase banners, cake/cupcakes
- ii. see Registrar ii for information

b. Discipline Committee – N/A

c. Marketing Committee

- i. **Go Fund Me – Hunter Barclay** – Drew B. has set-up donation on Go Fund Me for the Barclays; Kara to send link via email to LAHA families and have the link placed on “Quick Links” on LAHA webpage for 30 days
- ii. **Facebook page for LAHA** – Board willing to look into the idea further in the future; have a parent attend a LAHA Board meeting to discuss this idea in greater detail

IV. Old/New business

a) LAHA receives grant from Weyerheuser

Vote: to have grant funds placed into the Scholarship account
 Motion to approve Jenn, seconded by Diane
All in favour

Diane to write up a thank you note for the grant.

b) Combined PW/Squirt Tournament & Squirt players for PW tournament – sanction numbers have been received from OSHA; getting schedule from Toshia regarding both tournaments → Four teams participating in PW tournament; Five teams so far for Squirt tournament in February

Squirt players moving to PeeWees for tournament
 Motion by Kara: deny request for Squirt players to play in PW tourney
 seconded by Diane

All in favour
Brad to respond to Jonna's email

- c) **PeeWee players** – discussion ensued regarding interleague play
- d) **Jersey Selection new supplier for Youth players** – Board wanted Brad to order a sample to bring to next Board meeting in February
- e) **Intro to Hockey Bag Return** – Friday Feb. 6th is last practice and need to collect the equipment bags; Kara will send email to Jenn for email addresses for all Intro parents as a reminder.
- f) **Select Camp** - the camps are done through tryout process via USA Hockey email;
 - tryouts on January 24th in Portland btw 4:40pm & 9:10pm
 - players are btw 14 & 16 yrs of age
 - Cost is \$125
- g) **Open Board Announcement** – two open positions reimbursement approval needed
 - January 31st – nomination deadline
 - Feb 7th – Bio deadline
 - Feb 20th – Team Manager feedback (from teams)
 - Feb 21st – team voting deadline
 - LAHA meeting Feb 25th – March meeting Board election

V. Adjournment

Brad Tye adjourned the meeting at **8:05pm** motioned by Brad, seconded by Jenn
Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday February 4th @ 6:00 pm; Valley River Inn room – Rink Exchange

Next OSHA Meeting: January 25th, 2015 in Portland – 9:30am



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LAHA Board of Directors Meeting

February Meeting Minutes

Wednesday February 4th, 2015

I. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:12 PM** on **February 4th, 2015** – at Lane Ice Rink
Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Jenn Nyberg, Diane DeZee and Brad Tye, Absent: Toshia Holden

II. Approval of minutes from last meeting

January's Board minutes are approved with corrections; motioned by Jenn, 2nd by Kara – all in favour

III. Open issues - Reports

a) Treasurer

- i. Treasurer's Report – distributed LAHA's financials and reviewed
- ii. HS financial situation:

Motion by Jenn to cover HS costs for missed home games as discussed in past meeting, seconded by Brad
Approved by Kara, Jenn and Brad; Kelly and Diane abstain

b) Registrar

- i. Registration Update – not all birth certificates are in our possession; Intro to THFF players still outstanding
- ii. Player Paper Payment – need to better job next year to obtain payment and paperwork for registration
- iii. Intro player prorated fee to go to Mite level

Motion by Brad to allow player to enter Mite team for a prorated fee, seconded by Jenn – All in Favour

- iv. Player 2015/16 Season- registration numbers; Board discussed possible numbers for each level

c) **Committees**

- a. Coaches Committee
 - i. Evaluations – Kara to send out form to all team managers
Evaluation Deadline February 23rd
 - ii. Appreciation Night Update – February 23rd; Kara work on pictures and send to team managers
 - iii. Coaches – Discipline
See Executive Minutes
- b. Discipline Committee – N/A
- c. Marketing Committee - NA

IV. Old/New business

- a) **Pee Wee tournament wrap-up** – Southern Oregon won the tournament; entertaining games
- b) **Squirt Tournament** – six teams signed up, schedules have been finalized
- c) **Intro to Hockey** – gear bag return – final set-up
Diane/Kelly & Brad – to collect bags
- d) **“New” Jersey Selection** – youth sizes only; showed board new jersey sample, mention “goalie cut” sizing to supplier
- e) **Spring Hockey in Portland** – collaboration with Kelly and Dean to create a Spring hockey try-out; \$375, if player makes the team
- f) **Coach/District Player Development Rep** – N/A
- g) **Domain Info** – Kelly has taken over the domain; domain fee is \$76 every two years
- h) **OSHA review** –
 - Eric. N. commented in meeting, no discipline
 - High School scheduling to change
 - Bend rink to open for November

- Development camp for January 2016; allotment for players – select camp
- No team fees for rosters
- Records/annual report is to change (March)
- Kelly is part of the Elections Committee – Hooray!

i) **Nominations** – the nominees:

Gina W, Kara M, Jason F, Jonna L, Derek V

BIOs – Feb. 7th deadline

Team Managers (votes) – Feb 21st deadline

j) **Bantam Equipment Locker Broken into** – 50 pucks stolen

k) **Rink Exchange FB page** – discussion about posted pictures of kids

V. Adjournment

Brad Tye adjourned the meeting at **8:12pm** motioned by Brad, seconded by Jenn
Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday February 25th @ 6:00 pm,; VRI room @ Lane Ice
Centre in Eugene



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LAHA Board of Directors Meeting

March Meeting Minutes

Wednesday February 25th, 2015

I. Call to order

Kelly McMahan called to order the regular scheduled (election) meeting of the **LAHA Board of Directors at 6:08 PM on February 4th, 2015** – at Lane Ice Rink

Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Jenn Nyberg, Diane DeZee and Brad Tye, also attending several parents, Jason, Tracie, Derek, Gina

II. Approval of minutes from last meeting

February's Board minutes are approved; motioned by Diane, 2nd by Kara – all in favour

III. Open issues - Reports

a) Treasurer

i. Account & Financial Report

- No OSHA fees collected from associations
- Diane distributed February's balance sheet plus LAHA Budget & Annual Report – reviewed sheets → actual expenses a little higher than budgeted

b) Registrar

- i. Registration Update – “Mites, FIVE players moving up to other levels
- ii. Commentary – need better work on “Introduction to Hockey” registration and discussion with Rink Exchange regarding before mentioned registration; possibility of having BOD member to coordinate Intro to Hockey sessions with rink going forward → late summer start

c) **Committees**

- a. Coaches Committee
 - i. Coaches' Evaluations – evaluations have not gone out but Kara to execute shortly
Evaluation Deadline February 23rd
 - ii. Coach's Appreciation Night Review – ran smoothly, food and beverages were enjoyable; people enjoyed relaxed environment centered around the event
 - iii. Coach's Application Review – ready to go after revisions completed by Kelly; application deadline is March 30th for Head Coaches to apply; ask Matt F. to post the revised application on the LAHA website
- b. Discipline Committee – See Executive Minutes
- c. Marketing Committee – have the general LAHA Population, Jenn to draft a letter to the masses

IV. **Old/New business**

- a) **Squirt Tournament Review** – Ed H. presented Ice Cup trophy to the Board, he explained the Squirt teams' situation and his pride; Eugene teams finished first and second in the tournament – very impressive!
- b) **Intro to Hockey** – table for April's meeting
- c) **"New" Jersey Selection** – table for April's meeting "goalie cut" sizing and shrinkage from supplier
- d) **OHOA – Auto Payment for Referees** – would like refereeing payment done electronically, possible penalty for late payment – Table for April's meeting with more details
- e) **FACEBOOK LAHA page** –
 - photo releases must be done with registration
 - good way to communicate events
 - need to find settings for Facebook page
 - Board member to maintain, Kara to take on task
- f) **High School State Championship** – team enjoyed the tourney; Portland "Blue" won the Championship; domain fee is \$76 every two years
- g) **Board of Director votes & Election Results** –
 - Kelly shared how the voting process works

- votes were distributed amongst the teams then votes collected from Board & teams then tallied
- the elected members were announced – Kara Minchin and Derek Vinti

V. Adjournment

Brad Tye adjourned the meeting at **7:55pm** motioned by Brad, seconded by Kelly
Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday April 1st @ 6:00 pm; VRI room @ Lane Ice Centre
in Eugene



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LAHA Board of Directors Meeting

April Meeting Minutes

Wednesday April 1st, 2015

I. Call to order

Kelly McMahan called to order the regular scheduled (election) meeting of the **LAHA Board of Directors at 6:12 PM on April 1st, 2015** – at Lane Ice Rink
Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Diane DeZee, Derek Vinti, Toshia Holden and Brad Tye, also attending Scott Williams;
Absent: Jenn Nyberg

II. Approval of minutes from last meeting

March's Board minutes are approved; motioned by Kara, 2nd by Diane – all in favour

III. Open issues - Reports

a) Treasurer

i. Account & Financial Report

- Diane distributed March's balance sheet plus various LAHA account information
- New Treasurer will follow-up with Diane about outstanding monies and other accounting procedures

b) Registrar

N/A – Registrar not present to provide update

c) Committees

a. Coaches Committee

- ##### **i. need to inquire about coaches' needs: pucks, cones, blue pucks?, water bottles... Inventory of current hockey items needs to be done**

b. Discipline Committee – See April's Executive Minutes

c. Marketing Committee – N/A

IV. Old/New business

- a) **OHOA – Auto Payment for Referees** – automatic draft for referee fees; need to set-up a new account for this purpose only

Motion to open another bank account to allow fee paying
motion by Brad
2nd by Kara

All in favour

- b) **“New” Jersey Selection** – Bring jerseys to player registration; “goalie cut” sizing is a little bigger and costs \$2 more and shrinkage issue, not a problem says Tommy at A Stitchin’ Time

- c) **Jamboree/ADM Clinic in Klamath Falls** – took place first weekend in March, had SIX different skill stations: skating, puck/stick handling, shooting, etc,...; the kids had a great time

- d) **LAHA Board Position – seedings**

President – Kelly McMahan
Vice-President – Kara Minchin
Treasurer – Derek Vinti
Registrar – Jenn Nyberg
Secretary – Brad Tye

Derek & Kelly will be co-signers on the First Tech bank accounts

Welcome Derek to the Board!

- e) **Coaches’ Applications** – coach application is now on the LAHA website; several applications have been received by Kelly to date
Reminder: Board selects Head Coach for each team for every season

TABLE FOR MAY MEETING – Head Coach designations

- f) **Player Projections – 2015-16 season**

Kelly shared with Board the projected registration numbers for 2015-16 season; she stated the numbers are looking very good although possible issues with Mites and High School levels

Projected numbers:

Mites: 10

Bantams: 15 (possibly 17 w Bend players)

Squirts: 20

High School: 9

PeeWees: 19

- g) **Intro to Hockey Revamp** – brief discussion ensued but need to think over

TABLE for June’s meeting

- h) **Financial Budget – Creation** – Diane shared with Board the creation of the budget for next season; initial discussion started about good chance that fees will rise because of rising ice time and refereeing costs; Diane & Derek will draft a projected budget to the Board before May meeting

- i) **Registration/Payment options from USA Hockey**

TABLE for May Meeting

- j) **Ice Schedule** – schedule revamp, ice sheets availability; discussed numbers for the upcoming season; Kelly will email Board a draft of the possible ice schedule;
Hockey Season Dates: Pre-Season – Sept. 28th & 30, Oct 5th & 7th; Season commences Oct. 12th; Oct 31st (Saturday - do Halloween on 30th); No hockey: week of November 23rd (Thanksgiving), Xmas break Dec. 21st to Jan. 4th, Jan 18th – MLK holiday, Feb. 15th – President’s Day holiday, season ends March 4th
- k) **Tournament(s) for next season** – Toshia asking Board about combining level tournaments eg. PeeWees & Squirts, possibly the February long weekend to have combined tournament
- l) **Photographers** – looking for money back for photos to LAHA- Kara to look into further; next season’s photos to be done Monday October 26th, 2015
- m) **OSHA elections** – discussion about the importance of these elections, Kelly/Derek to draft an email to send out to team managers & coaches

President - Kelly McMahan: _____

Vice President - Kara Minchin: _____

Treasurer - Derek Vinti: _____

Registrar - Jennifer Nyberg: _____

Secretary - Bradley Tye: _____

V. Adjournment

Brad Tye adjourned the meeting at **9:30pm** motioned by Brad, seconded by Kelly
Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday May 6th @ 6:00 pm; Starbucks Gateway in
Springfield

Next OSHA Meeting: Saturday April 25th, 2015 in Eugene @ 9:30am



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LAHA Board of Directors Meeting

May Meeting Minutes

Wednesday May
6th, 2015

I. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:10 PM** on **May 6th, 2015** – at Starbuck's - Springfield
Roll call: the following persons were present: Kelly McMahan, Kara Minchin, Diane DeZee, Derek Vinti, Toshia Holden, Brad Tye, and Jenn Nyberg

II. Approval of minutes from last meeting

May's Board minutes are approved; motioned by Jenn, 2nd by Kara – all in favour

III. Open issues - Reports

a) Treasurer

i. Account Report

- Diane distributed & discussed briefly

ii. QuickBooks Online/New Laptop?

- Derek checked online service: \$200 for 2015; (\$648) for 2 yrs; so good until 2018
- Derek will look into a new laptop

- Derek motioning: asking for \$200 – QuickBook Pro AND \$500 for a new laptop seconded by Kelly

All in favour for purchase

b) Registrar

- i. not much happening; Jenn ensures for registration that Birth Certificates will be needed with payment

c) **Committees**

- a. Coaches Committee - NA
- b. Discipline Committee – May’s Executive Minutes
- c. Marketing Committee – N/A

IV. **Old/New business**

c) **Tabled Registration Info/Payment Options**

- Online registration through LAHA; email registrar optional ways to register → payment and registration
- approved option by USA Hockey
- Jenn will investigate a possible approved company; Jenn to send the info to the Board

IV. **Old/New business**

a) **OHOA Update – Auto Payment for Referees**

Diane motions to change “small” savings account to designated account for referee fees only; seconded by Jenn

All in favour - approved

b) **“Tabled” Head Coach positions –**

- High School – co-head coaching
- Bantam – co-head coaching between Jason & Ross
- PeeWee – Ed
- Squirts – co-Head coaching – Jenn (train Doug)
- Mites – no Head Coach (TBD)
- Intro – no coach (Flint to possibly assist)

d) **Rink Schedule - Toshia**

Flint proposing a Summer & Spring sessions; sessions will be 8 weeks and 1 hour long on Saturday mornings, possibly 8:45am?; like to have partnership with LAHA & Rink Exchange

Possible Schedule

Summer – Aug. 22nd to Oct 10th
Fall – Oct 17th – Dec. 12th
Winter – Jan. 9th – Mar. 5th
Spring – Mar. 12th to Apr. 30th

Cost is \$120 with gear for the session, manager's role possibly to organize and facilitate the Intro sessions; Jenn is willing to take on this role

In-line hockey – Toshia to share more information with the Board in near future; starts May 17th to July 17th and \$10 to join

- e) **Ice Schedule** – need to block off more ice times, especially for High School
 - Kara – table tournament planning for June's meeting
- f) **Financial Budget – Review**
ice cost going up by \$25/hr; Diane to send the Board some more options of the budget for further review
- g) **OSHA Review** –
 - OSHA Elections were voided because bi-laws were not followed – Pacific District gave OSHA a choice – new election probable for June, bi-laws need to be corrected
 - SafeSport – OSHA and their three members on the Board were not in compliance; investigation to happen soon
 - High School Taskforce to bring the state teams together

Table – compliance of Board member for SafeSport procedures and the process

See Executive Minutes Reports: Committees c)

V. **Adjournment**

Brad Tye adjourned the meeting at **8:45pm** motioned by Brad, seconded by Kelly
Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday June 10th @ 6:00 pm; Ciao Pizza in Springfield

Next OSHA Meeting: Saturday July 25th, 2015 in Portland @ 9:30am



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LAHA Board of Directors Meeting

June Meeting Minutes

Wednesday June 10th, 2015

I. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:08 PM** on **June 10th, 2015** – at Ciao Pizza - Springfield
Roll call: the following persons were present: Kelly McMahan, Diane DeZee, Derek Vinti, Toshia Holden, Brad Tye, Flint Doughtchak and Jenn Nyberg
Not present: Kara Minchin

II. Approval of minutes from last meeting

May's Board minutes are approved as revised; motioned by Jenn, 2nd by Kelly – all in favour – Approved
Send board revised May minutes after meeting

III. Open issues - Reports

a) Treasurer

i. Account Report

- Derek distributed & discussed balance sheet briefly
- Derek purchased lap top and Quick Books Pro and loaded software on laptop
- Derek making the bank account with the bank

b) Registrar – Update on Registration Info

- i. Jenn one software package investigated FIVE different registration software package; she eliminated registration package right away – Four packages included:
 - League Athletics
 - Point Streak
 - Game Plan
 - Score Engine

- Communication piece to teams and board should be the most important factor
- Jenn will research further on TWO probable registration packages – League Athletics & Point Streak – TABLE for next Board meeting in July

ii. Registration Packet

- Jenn will provide breakdown to the Board for next meeting
- Tabled for next meeting – Jenn will email Board, need to pass by July’s meeting

c) **Committees**

a. Coaches Committee –

- Coach’s Clinic – Saturday Sept 12th – Level 1,2 & 3; Eugene Friday August 28th to 30th – Level 4; Seattle
- Coach’s Meeting – Table for July’s meeting

b. Discipline Committee – Update

- Kelly received an email from the coach – Case has now been closed

c. Marketing Committee – Sponsorships

- Jenn has sponsors; two organizations will donate \$500
 - Sponsorship ideas: on jerseys, rink board advertising, static website posting advertising
- Diane Sponsorship – nothing to report

IV. **Old/New business**

a) **Financial Budget**

Board reviewed and revised budget Diane sent the Board Budget #3 with a \$25 increase in registration fee; High School team has 3 practices/wk for 2015, then 2 practices in 2016

Board voted – Jenn motions to approve Budget, seconded by Brad
All in favour - approved

b) **Ice Schedule –**

- i. High School team will be scheduled for TEN Home Games this season
- ii. Tournaments – table for July’s meeting

- iii. Intro to Hockey Decision – Flint
 - “Club Excellence” - requirements sent down by USA Hockey – compliances must be met
 - SafeSport Requirements – Article 10 changed; now USOC jurisdiction with any sexual nature offenses; they will police and maintain
 - Player Development – 611 K US hockey registrations, slight increase over all age groups; LAHA should look at registration numbers more closely

d) **Annual Report Audit**

- All information corrected for current LAHA Board, OSHA President and Secretary

e) **OSHA Election Update**

Special Election Committee created for proper OSHA voting process; voting to take place sometime in August

Two long term planning issues with OSHA

- High School proposal and other problems need to be addressed
- Player Development (as discussed earlier) – what needs to be done and what to do with elite players
- Flint added, Intro Hockey – FOUR – EIGHT Week sessions – as proposed in other LAHA Board meetings – LAHA to receive the money for any registrations

Rink Exchange will take on

Summer & Spring sessions – Saturdays 8:45am for an hour

LAHA runs Fall & Winter sessions

- Budget for USA Hockey Annual Congress in Colorado Springs, possible need for an LAHA Board member to attend

c) **Guidebook**

Table – Guidebook revision for SafeSport policing

V. **Adjournment**

Brad Tye adjourned the meeting at **8:25pm** motioned by Brad, seconded by Jenn
Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday July 1st @ 6:00 pm; Hacienda Amigo Mio in Springfield

Next OSHA Meeting: Saturday July25th, 2015 in Portland @ 9:30am



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LAHA Board of Directors Meeting

July Meeting Minutes

Wednesday July 1st, 2015

I. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:15 PM** on **July 1st, 2015** – at Hacienda Amigo Mio –in in Springfield, OR

Roll call: the following persons were present: Kelly McMahan, Derek Vinti, Toshia Holden, Brad Tye, Jenn Nyberg, and Natalie McEwen (OSHA President)
Present via phone: Kara Minchin

II. Approval of minutes from last meeting

June's Board minutes are approved as revised; motioned by Jenn, 2nd by Derek – all in favour – Approved

III. Open issues - Reports

a) Treasurer

- i. Account Report
 - Derek distributed & discussed balance sheet briefly
 - Derek would like to chat with Chris Hayes regarding Special Hockey account
- ii. Payment Options – options are as follows: Square, TMC, PayPal (NP), Intuit; Derek distributed comparison sheet for each option – Derek recommends PayPal

Motion by Derek to pursue PayPal option, 2nd by Jenn, all in favour

b) Registrar

- i. **Update on Registration Info (Tabled from June meeting)**
Jenn advised the Board of two options: Game Plan & Point

Streak packages; she did not recommend Point Streak package because features did not mesh with LAHA's needs

Game Plan best option for LAHA

- GP can link with our website for registration documentation
- sends an editable registration form to GP
- can sign consent forms online, electronically – also approved by USA Hockey
- sinks with QuickBooks for better data accessibility for Derek
- can create schedules and communication documentation

Jenn motions to choose Game Plan for the online package for registration; seconded by Derek, **all in favour**

ii. Registration Packet (Revamp)

Kelly and Jenn to revise & update the registration form i.e. dates, cost, Age level range dates

c) Committees

a. Coaches Committee

- Coach's Meeting – Tuesday August 18th @ 7pm; all coaches need to attend this meeting; will be Public Skating at the rink for \$5

b. Discipline Committee – N/A

c. Marketing Committee – Sponsorships

- Jenn distributed a mock sponsorship program; Rink Exchange board advertising, static website posting advertising
- \$1,000 Ice Cup sponsor
- \$2,500 major organization sponsor
- Derek and Jenn will clean up the sponsorship program and email to Board; then Board will vote on "Final Draft" by Board members via email; Final draft will be presented to board members at next Board meeting

IV. Old/New business

a) **Practice Ice Schedule**

Option #2 was selected by the Board, now that schedule times have been equaled out

Revised Option #2 – motioned by Jenn and seconded by Brad;
all in favour

- i. **Tournament Planning for Next Hockey Season**
 - i. PeeWee/Squirt tournament finalized for February 13 to 15th, 2016
 - ii. Bantam Tournament planned for early Spring (March); Kara and Toshia need to finalize schedule
 - iii. Intro to Hockey – Intro to Hockey schedule fine as noted in past meeting minutes
 - after November 7th (THFF) event, five Saturday sessions for \$50 includes equipment, goes until December 18th (winter break) – does not include USA Hockey number for registration

Motion to accept Intro schedule by Brad, seconded by Jenn; all
All in Favour

- b) **Guidebook – Coaches Compliance (SafeSport) - Table – for August’s Board meeting**
- c) **Audit of Annual Report for 2014/15**
The annual report has been updated and completed
- d) **Website Updated**
Kelly will provide Brad with coach list to be updated on the website; registration date and LAHA schedule with gear swap and new pictures need to be updated on the website as well;
Registration is Sunday Sept. 20th Noon to 3pm
- e) **Jerseys/Apparel**
A Stitchin’ Time’s Facebook page can be linked up with our website or with Game Plan link
- f) **Coach’s Supplies**
Kelly will order the following supplies: 5 cases of pucks, 5 (6pk) of water bottles, puck bags (2), blue ringette rings (24) and cones – small & medium (24 of each)

V. Adjournment

Brad Tye adjourned the meeting at **8:15pm** motioned by Brad, seconded by Jenn
Minutes submitted by: Brad Tye

Next LAHA Meeting: Monday July 27th @ 6:00 pm; in Eugene

Next OSHA Meeting: Saturday July 25th, 2015 in Portland @ 9:30am



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AGENDA

Board of Directors Meeting
August 31st, 2015

Attendance: [Kelly McMahan](#), [Jenn Nyberg](#), [Derek Vinti](#), [Kara Minchin](#), [Diane DeZee](#), and [Lanae](#)

1. Call to Order: 6:39pm
2. Agenda Review: Approval of July minutes. [Jenn](#) motioned to approve, [Derek](#) seconded. All in favor. Minutes approved.
3. Reports:
 - A. Treasurer:
 - i. Accounting Report: [Derek](#) communicating that income was starting to come into the account. Referee bank account has been established by [Derek](#). Any merchandise and Special Hockey team orders will be balanced out shortly
 - B. Registrar:
 - i. Update on Registration Info: As of 8/31, we have 15 registrations links.
 - ii. New Registration Program Review: [Jenn](#) has received feedback about the site; need a few revisions to the registration process
 - iii. Pre-season Fees: \$50 for all sessions or \$15 for drop-in [Kara](#) motioned and [Jenn](#) seconded; all in favor
 - C. Committees:
 - a. Coaches Committee
 - i. Coaches Meeting Agenda: September 20th meeting at 3:30pm. Special topics to be discussed in the meeting, open forum to discuss matters and suggestions Topics: Registration, tournaments, refereeing,... SafeSport must be done before going on the ice – coaches. Two people want to coach and possibly an additional person.
 - b. Discipline Committee: none
 - c. Marketing Committee
 - i. Sponsorship Letter Update – [Jenn](#): [Jenn](#) mentioned the link is on our webpage with brochure, [Jenn](#) will get photo updated.
 - ii. Odor Gladiator – [Lanae](#) (fundraiser): discussed product information and ordering process, only \$16
[Lanae](#) checking into 3 possible options – purchase 20 items
 - iii. Money transfers: LAHA money to Showcase account then we can use

Showcase debit card for one – vote: motion by Jenn, seconded by Kara all in favor

Agenda item for next meeting: Approve 2 debit cards for LAHA use

4. OLD/NEW BUSINESS:

- a. CIC for LAHA: To discuss at meeting on Sept. 7th
- b. Guidebook – Coaches Compliance SafeSport? (Tabled) Kara has updated the Guidebook; motioned by Brad, seconded by Jenn; All in favour
- c. Bantam Tournament: will take place Feb 28th or March 5th
- d. Website Updates: Matt Freitag has updated the website
- e. Mite Coach: coaches need to be talked to about the Mite team
- f. Ice Practice/Game Schedule & Try for Hockey: rink issues for Dec 3rd & 17th; cancel these dates; team mgrs. and coaches will get ice schedule for dates to book in the future. Deadline: Oct. 31st when Kelly receives the game schedule, so will we.
- g. Apparel/Jersey update: the link from A Stitchin' Time was emailed to board for apparel only.

Meeting adjourned: 8:55pm

Next OSHA Meeting:

?

Next LAHA Meeting:

October 7th, 2015 @ 6:30pm at the Rink



Lane Amateur Hockey Association
P.O. Box 50211, Eugene, Oregon 97405
www.laha.org Tel: 541.359.1197

AGENDA

Board of Directors Meeting
September, 2015



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AGENDA

Board of Directors Meeting
October 7th, 2015

Attendance: Kelly McMahan, Kara Minchin, Derek Vinti, Jenn Nyberg, Myndi Pierceall, Joy Pendowski, Lanae Falls

1. Call to Order: 6:24pm
2. Agenda Review: Approval of September minutes. Tabled
3. Reports:
 - A. Treasurer:
 - i. Accounting Report –
 - Derek let the Board know that QuickBooks will pair with GamePlan and next year will provide a better set up and more smooth transfer of information
 - Actual registration numbers are close to forecast on all teams except Mites – we are hoping numbers increase as some Intro players transition into the program
 - ii. Credit Card for LAHA –
Derek put forth a motion to get a credit card through First Tech for LAHA purposes. Kara 2nd. Motion approved.
 - B. Registrar:
 - i. Registration Day Review (Online / In Person) (Apparel) –
 - no major hiccups, all went well
 - next year will add preseason, apparel, etc
 - ii. Pre-Season Review –
Preseason was successful and brought in more than \$500 over the cost of the ice
 - C. Committees:
 - a. Coaches Committee
 - i. Coaches Meeting Review – September 20th -
 - well received, want additional meetings throughout the season to keep all on same page
 - b. Discipline Committee - none
 - c. Marketing Committee
 - i. Fundraiser with Odor Gladiator Review –

Lanae to continue to pursue this opportunity

ii. Corporate Scholarship Received – continue to pursue additional opportunities

iii. Fundraising – Joy – wants to look at corporate opportunities

The Board took this opportunity to form a Fundraising Committee with Myndi Pierceall, Joy Pendowski heading it up and Lanae Falls assisting. Joy will pursue more of the corporate aspects, and Myndi more of the local connections.

4. OLD/NEW BUSINESS:

a. CIC for LAHA – (Tabled)? – still tabled

b. Bantam Tournament (Tabled) – Kara to talk with Toshia

c. Game Schedule for Mites, Squirts, PeeWees & Bantams – reviewed, no concerns at this time

d. Website Update? – Kara to check with Diane re: bylaws copy

e. Intro to Hockey Coaches? – Will continue to let rink run Intro but will request support from our coaches

f. Picture Day? – Oct 26

g. Try Hockey for Free Event Update –

-we will break apart some of the less complete bags and have a table of ‘parts’ to help move things along more quickly

h. OSHA Review of Sept 12th meeting – Kara recapped details, election process to recommence, but emergency OSHA phone call may alter plans

i. Scholarship Request / Level Request (Executive Portion) - completed in

Executive Session

j.

Next OSHA Meeting:

?

Next LAHA Meeting:

November 4 @6:30



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LAHA Board of Directors Meeting

November Meeting Minutes

Wednesday November 4th, 2015

I. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:32 PM** on **November 4th, 2015** – Rink Exchange in Eugene, OR

Roll call: the following persons were present: Kelly McMahan, Derek Vinti, Toshia Holden, Joyen Pedowski, Brad Tye, Jenn Nyberg, Doug Conrad and Flint DOUNGCHAK

II. Approval of minutes from last meeting

September's Board minutes are approved as revised; motioned by Kara, 2nd by Derek – all in favour – Approved

III. Open issues - Reports

a) Treasurer

i. Account Report

- Derek discussing with QuickBooks rep about LAHA's books, especially the past entries
- Registration – good budgeted dollar amount, close to approximation
- Derek distributed Treasurer's Summary to meeting attendees
- Derek has LAHA debit/credit cards now

b) Registrar

i. Registration (Beginning of Season)

player numbers looking pretty good; Intro to Hockey still uncertain at this point, a better picture by next month; HS team may have some issues???

ii. District Registration

Kelly and Jenn reviewed rosters and performing further investigation happening with certain individual players

c) Committees

a. Coaches Committee

- CIC nomination – Kara suggested that Flint D. take on the role of Coach in Chief; he will promote the league in this role (mentor) Flint would be happy to take on the role; further the CIC position will be reviewed by the board annually
Motion by Jenn N. to have Flint as the CIC and seconded by Kara
All in favour - approved

b. Discipline Committee – N/A

c. Marketing Committee –

i. Fundraising - Joy

- Joy shared with board that the Fundraising Committee had a brainstorming session on October 22nd; discussed short, medium and long term projects and/or programs
- LAHA needs to know what the limitations are for the Fundraising Committee
- Non-profit programs need to generate funds, LAHA will need to okay projects and heads-up on projects
- Derek and Jenn will clean up the sponsorship program and email to Board; then Board will vote on “Final Draft” by Board members via email; Final draft will be presented to board members at next Board meeting

ii. Corporate Sponsor – Jenn

The delay is the signs affixed on the rink boards, signs should arrive week of November 9th then will be installed on the boards

iii. Bantam Tournament – Kara

Kara mentioned the Bantam tournament probably **will not** happen in Feb or Mar 2016 BUT Kara to investigate further with the rink

IV. Old/New business

- a) Intro to Hockey review**
Intro until Thanksgiving weekend – decision NO by Board; Have a special package after November 7th – 4 sessions for \$60
- b) Picture Day Review**
Went smoothly on the most part; some questions around ordering pictures in the past
- c) Games Teams Played**
Extra cost for extra games scheduled since Portland has more teams
Table: how to pay for extra games at all levels
- d) Try Hockey For Free Planning**
Joy and other managers will send emails to parents about coaching and assistants for the event; planning for event was discussed
- e) Squirt Teams – Split Teams**
Jenn talked about splitting the Squirt team – talked about how the teams could be rostered page can be linked up with our website or with Game Plan link
- f) High School Players Playing in Adult League**
Flint and Board concerned about decimation of High School team, what rule does the league have for LAHA players to play in Adult League?
Need a waiver to be filled out by player? LAHA needs to draw up an agreement between the TWO affiliations – RHL (Rink Hockey League) & LAHA
- g) High School Jerseys & Apparel**
LAHA has partnered with A Stitchin' Time for socks and jerseys plus any apparel
- h) Dress Code – Jenn**
Jenn expressed a need to develop a LAHA team apparel line – Table:
April 2016 meeting
- i) New Referee Contract – Kelly**
Kelly signed a new referee contract; fee re-structured and game time lengths changed
- j) OSHA Appeals and OSHA elections**
Appeal hearing to be held as mentioned by Kelly; OSHA election – votes
14 days due by November 15th

k) **Executive Minutes** – Scholarship vote – see Executive Minutes

V. **Adjournment**

Brad Tye adjourned the meeting at **8:55pm** motioned by Brad, seconded by Jenn
Minutes submitted by: Brad Tye

Next LAHA Meeting: Wednesday December 2nd @ 6:30 pm at Rink Exchange in Eugene

Next OSHA Meeting: N/A



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LAHA Board of Directors Meeting

December Meeting Minutes

Wednesday December 2nd, 2015

I. Call to order

Kelly McMahan called to order the regular scheduled meeting of the **LAHA Board of Directors** at **6:35 PM** on **November 4th, 2015** – Rink Exchange in Eugene, OR

Roll call: the following persons were present: Kelly McMahan, Derek Vinti, Toshia Holden, Joyen Pedowski, Brad Tye, Jenn Nyberg Kelly Hayes and Flint DOUNGCHAK

II. Approval of minutes from last meeting

November's Board minutes are approved; motioned by Derek, 2nd by Kelly M. – all in favour – Approved

III. Open issues - Reports

a) Treasurer

- i. Accounting Report - Derek has taken a lot of time to organize the Quick Books; Derek shared account summaries and other details with Board
- ii. Debit Card – Derek has the LAHA debit card
Motion to have permission to use the LAHA debit card for office supplies and incidentals under \$100 (limit)
Motion by Jenn for Derek to utilize the debit card; seconded by Kelly M., all in favour – Approved
- iii. Tournament Fees – Derek handed out tracking log sheet for managers; log sheet needs to be inserted into LAHA Guide Book; Derek to contact Matt F. to get this done
- iv. Drop Box – discussion ensued around having a locked box for cheques, need to discuss further

b) Registrar

i. Registrations - Jenn

still working registration issues; Intro registration happening in the very near future; Squirt & Mite player's birth certificates still need to be collected

Needed documents in Mgr binders:

- a) Consent to Treat (medical)
- b) Consent to Travel
- c) Player & Parent Code of Conduct
- d) No Bend ice for rest of 2015

c) Committees

a. Coaches Committee - Flint

Flint shared with the meeting attendees the need to expand the coaching pool:

- LAHA Coaching Training
- Recruiting players and coaches
- Player development & retention

Flint to send a proposal to the Board for discussion and Board approval

CEP training class – Level 1 only on 12/12/15 - \$40

b. Discipline Committee – N/A

c. Marketing Committee –

i. Fundraising - Joy

- Joy shared with board that the Fundraising Committee had not met in the last few weeks, Joy would like to tap into local businesses for fundraising monies – Grant Opportunities based on sport organizations, many were shared by Joy

ii. Corporate Sponsor – Jenn

The sponsorship has been completed

IV. Old/New business

a) Try Hockey for Free review

54 participants one of highest ever; equipment shortage; majority of participants because of word of mouth advertising plus some walk-up participation * Note: Need to acquire more equipment and buy new socks

- b) Intro to Hockey Review/New Season - Kara**
- discussion about players transitioning from Intro to other levels in LAHA
 - Board needs to contact Intro parents to recruit more players
 - centralize registration point, TRY Hockey for Free event uses this
 - Kara shared some thoughts about moving date to Saturday morning? coaches need to be motivated, possibly a hard sell
 - Rink Exchange pictures on website on THFF, ask Matt to post some pictures on LAHA website
- c) Squirt Team review**
- team division not too bad; just challenging to organize teams (tournaments)
 - team size becomes an issue
 - team re-evaluation needs to happen (discussion)
- d) Practice Make-up**
December 10th & January 28th make-up dates; PeeWees decision outstanding
- e) High School Players – Adult League**
no more thoughts on the topic – TABLE: January meeting
- f) OSHA Elections**
no results have been announced yet
- g) Girl's Locker Room**
- PW Girl players were with High School players, as well referees went into this room
 - Magnetic signs – WOMEN ONLY! locker room will be made and post on door – Flint will look after this matter ASAP
- i) Bantam Discussion - Kara**
Kara shared with Board 2 players want to play for both High School & Bantam teams
- this is causing Bantam player availability and rostering problems
 - Movement between HS & Bantam teams: Petition will be emailed to the players with a deadline by Kelly and response asked for
- j) Community Events – Kelly H.**
Kelly shared community opportunities with Fred Meyer; she will help educate hockey players into using locker rooms
- h) Portland payment issue – see Executive Minutes**

V. **Adjournment**

Brad Tye adjourned the meeting at **9:10pm** motioned by Brad, seconded by Jenn
Minutes submitted by: Brad Tye

Next LAHA Meeting: Thursday January 7th @ 6:30 pm at Rink Exchange in Eugene

Next OSHA Meeting: N/A